

	<p align="center">London Borough of Hammersmith & Fulham</p> <p align="center">HEALTH & WELLBEING BOARD 9 September 2015</p>
<p>TITLE OF REPORT: Membership and Terms of Reference</p>	
<p>Report of the Head of Governance and Scrutiny</p>	
<p>Open Report</p>	
<p>Classification - For Decision</p> <p>Key Decision: No</p>	
<p>Wards Affected: All</p>	
<p>Accountable Executive Director: Nigel Palace, Chief Executive</p>	
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1. EXECUTIVE SUMMARY

- 1.1. This report sets out the proposal to appoint a co-opted member, representing the voluntary sector to the Health & Wellbeing Board.

2. RECOMMENDATIONS

- 2.1. The Board is asked to agree the appointment of a co-opted member, representing the voluntary sector for the remainder of the municipal year.
- 2.2. The Board is asked to agree the appointment of Ian Lawry, Chief Executive, sobus

3. INTRODUCTION

- 3.1. The Annual Council Meeting on 20 May 2015, approved the Health & Wellbeing Board's Constitution and Terms of Reference, as shown in Appendix 1.
- 3.2. The terms of reference permit the Board to appoint additional persons.

4. PROPOSAL AND ISSUES

- 4.1 It is proposed that a co-opted member, representing the voluntary sector is appointed to the Health & Wellbeing Board.
- 4.2 The co-opted member's period of office will expire at the end of the municipal year, and the Board will then decide whether this position will be reappointed for a further year.
- 4.3 The Board is asked to agree the appointment of Ian Lawry, Chief Executive, sobus.
- 4.4 Information in respect of sobus is provided as Appendix 2.

LOCAL GOVERNMENT ACT 2000
LIST OF BACKGROUND PAPERS USED IN PREPARING THIS REPORT

No.	Description of Background Papers	Name/Ext of holder of file/copy	Department/ Location
1.	None		

Appendix 1: Constitution and Terms of Reference

Appendix 2: sobus: About Us



London Borough of Hammersmith & Fulham

HEALTH AND WELLBEING BOARD

CONSTITUTION AND TERMS OF REFERENCE

Members:

The Board shall comprise 9 voting members as follows:

The Cabinet Member for Health and Adult Social Care

The Chair and 2 representatives of the H&F Clinical Commissioning Group

The Cabinet Member for Children and Education

A Local Healthwatch representative

The Tri-borough Executive Director of Adult Social Care

The Tri-borough Executive Director of Children's Services

The Tri-borough Director of Public Health

Each nominating body will nominate a primary representative and a deputy, both of whom will be permanent appointments. The deputy will have the authority to make decisions in the event that the Board member is unable to attend a meeting.

Quorum

Four voting members, including one Councillor

Co-opted Members:

The HWB may appoint additional persons to the Board.

1. Constitution

1.1 The Health and Social Care Act 2012 requires that every relevant local authority establishes a Health and Wellbeing Board (HWB). The Act establishes and treats Health and Wellbeing Boards as though they are Committees appointed by the Council in accordance with the Local Government Act 1972.

1.2 The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013 disapply certain provisions of local government law from HWBs. This enables non-Councillor members to vote alongside the Councillor members unless the Council directs otherwise and disappplies the requirement to impose a political balance in relation to seats on the Board.

2. Voting

2.1 The Board will seek to work by consensus. Where consensus cannot be reached, all members of the Board have voting rights unless the Council (following consultation with the Board) decides otherwise. In the event of an equality of votes the Chair shall have the casting vote.

3. Chair

3.1 The Chair shall be appointed by the Full Council. Members shall elect a Vice-Chair from among the Board's membership.

4. Procedures

4.1 The Board will meet 5 times during each municipal year.

4.2 Council Standing Orders (as applicable to Committees) shall apply at meetings of the Board. In the event of a conflict between these procedures and any guidance or law then the latter will prevail.

5. Terms of Reference

5.1 In accordance with the statutory duties and powers given to the HWB by the Health and Social Care Act 2012, the terms of reference of the Board are as follows:

- (i) To provide organisational leadership by agreeing the vision and strategic priorities for health and wellbeing in Hammersmith & Fulham, as part of the Joint Health & Wellbeing Strategy.
- (ii) To ensure commissioning decisions are based on clear evidence for improving outcomes and integrating services.
- (iii) To drive the development and implementation of the Joint Health & Wellbeing Strategy (JHWS) and take joint action to facilitate progress.
- (iv) To oversee the development and use of the Joint Strategic Needs Assessment (JSNA) by the Council and H&F Clinical Commissioning Group.
- (v) To oversee the development and maintenance of the Pharmaceutical Needs Assessment (PNA).
- (vi) To ensure effective public and patient engagement and involvement in the development and provision of health and wellbeing services.
- (vii) Wherever possible, to promote the effective integration of health and social care services across the three boroughs of Hammersmith & Fulham, Kensington & Chelsea and Westminster.

sobus: About Us

Sobus provides a range of services which support voluntary and community sector organisations with the expected impact for those organisations:

- Capacity of VCS to support beneficiaries increasing
 - Organisations reporting improved financial stability
 - Organisations more able to demonstrate impact.
 - Increase in partnership working
 - Improved governance of organisations
 - Greater success rate for commissioning contracts and grant funding
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Sobus will know if it has been successful when we are:

- Able to demonstrate the impact its activities have to trustees and staff
 - The first organisation contacted about the VCS in H&F by the local authority, CCG and private companies
 - Very efficient and effective with the resources it has
 - Generating an annual surplus to put into a building sinking funding, organisational reserve, staffing reserve and invest in future opportunities
 - Generating enough unrestricted income to cover the cost of core functions
 - Working with a broad range of trusted partners to offer and develop services, activities, events and new resources
 - Having regular two way engagement with all VCS in H&F
 - Highly rated by the VCS and partners in H&F
 - Demonstrating the above with recognised quality standards
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Our Services fit into four areas:

Brokering

being a broker between Voluntary & Community Sector (VCS) organisations and statutory, private and other VCS

Information and Intelligence

gathering, analysing and sharing information and intelligence on the VCS and needs of H&F

Capacity building

providing locality based capacity building

Affordable premises

being a provider of high quality and affordable premises for VCS and start up enterprises

Our Vision is

Leading the transformation of Voluntary Organisations into a thriving and significant sector which better identifies and supports the needs and aspirations of our communities.

sobus is a new Community Development Agency for Hammersmith & Fulham. It has been created through the merger of the Community and Voluntary Sector Association Hammersmith & Fulham (CaVSA) and the Fulham Community Partnership Trust (FCPT).

sobus operates across the Borough and works with community and voluntary organisations, social enterprises and business startups, residents and statutory agencies.

The name **sobus** has been created by combining the words 'social' and 'business' and was first used as the 'brand' for a joint Transforming Local

Infrastructure Project between CaVSA, HAFAD (now Action on Disability) and FCPT. The name closely reflects a core operating principle for **sobus** which is to develop and promote enterprise as a means to supporting community and voluntary organisations to achieve greater social impact.

CaVSA

CaVSA Hammersmith & Fulham was the Council for Voluntary Services (CVS) organisation in Hammersmith & Fulham. The organisation was established in 1997 and over the years has provided a range of services based on two core areas of work:

- Capacity building support to community and voluntary sector groups and organisations, including training, information, advice and practical support with governance, fundraising, project development, monitoring and evaluation, Trustee recruitment etc
 - Facilitating and supporting networking between groups and engagement with statutory and private sector partners.
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FCPT

Fulham Community Partnership Trust (FCPT) was established to champion civic engagement and to keep the legacy of the New Deal for Communities alive in North Fulham. New Deal for Communities (NDC) was a national, decade-long government programme targeted at a number of disadvantaged parts of the UK, including North Fulham, empowering local people to design their own solutions to a huge range of difficult problems: poor health, crime rates, high unemployment, and low educational attainment. The programme ended in March 2010.

Source: sobus.org.uk